

SUDBOURNE PARISH COUNCIL (SPC)

INTERNAL AUDIT 2020 - OBSERVATIONS

SPREADSHEET

24-09-19 Payment of 65-20 entered, but---

East Suffolk Council (ESC) invoice 77700208) dated 19/8/19 disputed in MOMs 24/9 and 26/11

Cheque N° 617 raised but not authorised nor issued

No confirmation of ESC acceptance of this action.

INVOICES

Play Area Fencing - only one signature

Expences Claim 14/05 - only one sig. on Tesco stub

Garden Maintenance 30/04 - only one signature on Wickes stub

Expences Claim 23/07 - No signature on Tesco stub

Where is HMRC invoice for cheque N° 626

CAS - One Suffolk - Subt Reminder - only one signature

CHEQUE STUBS

N°s 603 & 621 - only DNE signature.

RISK ASSESSMENT (RA)

RA not carried out. However no issues considered to be a risk were recorded in approved MOMs, therefore lack of current assessment not considered inappropriate.

In light of current pandemic, it might be appropriate to consider current issues for next year's assessment.



Alexander 15-07-2020